

2026 CVCF Discretionary Grant Application

Chilkat Valley Community Foundation (CVCF), an Affiliate of The Alaska Community Foundation (ACF), accepts applications from qualified, tax exempt 501(c)(3) organizations (or equivalents such as Tribal entities, schools, and faith-based organizations), that support charitable organizations and programs in the Chilkat Valley area. **Ineligible organizations may be able to receive funding for projects if** they seek fiscal sponsorship from a qualified organization, and submit the CVCF Fiscal Sponsor agreement when submitting the discretionary grant request.

Discretionary Grants of up to \$1,000 may be awarded throughout the year to eligible organizations in order to maximize special opportunities or meet extraordinary one-time needs that were unforeseen at the time of the regular grant cycle and/or don't fall into the next regular grant cycle. **Organizations interested in seeking an unsolicited Discretionary Grant must contact the Grantmaking Committee Chair or Program Manager prior to submission.**

Please review Chilkat Valley Community Foundation Discretionary Grant Guidelines to determine your eligibility before applying. Please direct general grant questions to CVCF's local Program Manager, Amanda Hamell, at ahamell@alaskacf.org.

Application for Discretionary Grant Request

To request a discretionary grant from CVCF, eligible nonprofits must submit a completed application which includes the following two items:

1. **A CVCF Discretionary Grant Cover Sheet.**
2. **A letter containing the following information:**
 - * **A description of your project/request and why it's needed at this time, outside of the fall grant cycle.**
 - * **A clear demonstration of how the request aligns with the organization's mission.**
 - * **A list of the specific expenses that will be covered by the requested funds from CVCF.**

You may also provide any relevant supporting materials, if you'd like.

Note: If your organization needs to apply under a fiscal sponsor, a signed letter from the fiscal sponsor must be submitted with your discretionary grant request in order for the project to be considered. CVCF Discretionary Grant requests may not include any Fiscal Sponsor administrative fees in the budget.

Please send your Discretionary Grant Request to chilkatvalley@alaskacf.org or mail to CVCF PO Box 1117 Haines, AK.

Important Notes for Grantees

- **Grant Project/Program Timeline:** Grant projects/programs must be completed within one year of the award date, unless the CVCF Advisory Board approves a timeline extension for your awarded project/program. Extensions must be requested prior to the grant report due date.
- **Required Grant Reports:** Discretionary Grant Reports are due 30 days after the project/program is completed. Grant reports should be emailed to chilkatvalley@alaskacf.org.
- **Overdue Grant Reports:** If you are a grantee and have any overdue grant reports for previous grant awards from ACF or CVCF, you must complete a final grant report for those previous awards before your organization is eligible to be considered for any current or future grant opportunities from ACF or CVCF.
- **Evaluation Criteria:** If your request meets the CVCF Discretionary Grant criteria, it will then be evaluated by the Discretionary Grant Standing Committee for possible award. The project description and project need will be scored by the committee, along with whether the project is considered to be a priority for the community.
- Receiving a Discretionary Grant award in a given year does not preclude an organization from applying for a competitive grant in the fall grant cycle.