

2025 Chilkat Valley Community Foundation - Annual Grant Program

Alaska Community Foundation

Instructions

The Chilkat Valley Community Foundation (CVCF), an Affiliate of The Alaska Community Foundation (ACF), seeks applications from qualified, tax exempt 501(c)(3) organizations (or equivalents, such as Tribal entities, schools, and faith-based organizations) that support charitable organizations and programs in the **Chilkat Valley** area. Grants may support a broad range of community needs, including but not limited to health and wellness, education, the great outdoors, arts and culture, and community development. Typical grant awards range from \$500 - \$5,000.

Grant applications for this cycle must be submitted online by 5:00 PM on Wednesday, September 10, 2025. Please review [CVCF's Annual Grant Guidelines](#) to determine your eligibility before applying.

Please direct all general questions to CVCF's Advisory Board at chilkatvalley@alaskacf.org. Please direct systems questions to ACF's Affiliate Program staff at affiliate@alaskacf.org or 907-334-6700.

Basic Information

Name of Organization*

Character Limit: 100

Amount Requested*

Please note that typical grant awards range from \$500-\$5,000.

Character Limit: 20

Cover Sheet & Fiscal Sponsorship

Cover Sheet*

Please download and complete the [Cover Sheet](#). To upload the completed form, click the "Upload a file" button below.

File Size Limit: 3 MB

Fiscal Sponsorships (if applicable)

Ineligible organizations or community groups may be able to receive funding for projects/programs if they seek support from an eligible organization that is willing to provide fiscal sponsorship. Fiscal sponsors must agree to take legal and fiscal responsibility for accepting grant funds on behalf of the ineligible organization or group. **A letter from the fiscal sponsor must be submitted with the application for the project/program to be considered.**

If the project/program is run through a fiscal sponsorship, please download, complete, and upload a completed copy of the Fiscal Sponsorship Letter Template, below.

Download template: Fiscal Sponsorship Letter Template

To upload your completed letter, click the "Upload a file" button below.

File Size Limit: 3 MB

Narrative

Project/Program Name*

Please enter your project/program name below (*for **Operating Support** grant requests, put "Operating Support."*)

Character Limit: 100

Narrative*

Please provide your responses in a separate document (e.g. Microsoft WORD, etc.) and create a PDF to upload to the ACF portal for submission.

PROJECT NARRATIVE:

Please answer the following five questions, preferably in this order, to provide a more detailed explanation of your situation, the project, and your desired benefits. (For Operating Support Grants, please explain how the grant will help this year's organizational goals.)

- Briefly describe the proposed project/program, including partners/collaborations and expected start and end dates.
- Explain how the proposed project/program supports your organization's mission.
- Explain the organizational and community need for this grant request, including who and how many in the Chilkat Valley will be served.
- Describe the benefits of the project/program and how you will evaluate the results.
- Share how you will sustain the project/program (e.g. maintenance, ongoing funding needs, etc.).

Please submit the completed document using the "Upload a file" button below.

File Size Limit: 3 MB

CVCF Project Budget

Please download and complete the excel spreadsheet titled Project Budget Form.

Be specific and provide full and detailed information for the projected costs for the entire project, including items you are funding with sources other than this grant.

If you are applying for **Operating Support**, please complete the form with your approved annual operating budget. (**Please note:** Operating Support Grant requests cannot exceed 20% of the local organization's **secured cash** annual budget.)

At the bottom of the form, please list all funding sources for your project, as well as the status of those funds (e.g. secured, pending, etc.).

In the text area of the budget form, please describe the line items from the budget worksheet in detail.

Please note: The budget form is an Excel file, but once completed can be uploaded as an Excel or PDF file.

Please also upload your organization's balance sheet to the ACF Grant Portal.

Project Budget Form*

Please complete the [Project Budget Form](#) and upload below when finished.

File Size Limit: 3 MB

Organization's Total Budget*

Please enter your organization's total budget below.

Character Limit: 25

Organization Balance Sheet*

Please upload your organization's balance sheet below.

File Size Limit: 3 MB

Other Useful Information (optional)

Other useful information (optional)

Please provide any other supporting materials that could help the CVCF Annual Grants Committee evaluate your grant application. This might include current letters of support (*within*

the last 12 months) and other supporting relevant documentation which can be uploaded below.

File Size Limit: 3 MB

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